

SWWA FYSPRT 2019-2020 Workplan (last updated 12/31/20)

	Who	Target Completion	Progress	Open/Closed/Ongoing	Notes
Focus Area 1: Develop youth advocates and increase focus on youth-driven agendas.					
Goals: 1) Youth are actively engaged in FYSPRT based on participation in meetings, events, and activities; 2) FYSPRT youth leaders are identified and developed.					
Host monthly Youth Advocacy and Empowerment Meetings.	Briana Mason	Ongoing	100%	Ongoing	Meetings hosted in July, Aug, Sept, Oct, Nov, Dec, Jan, Feb, March, and May. Meetings in April through October were cancelled due to COVID-19. Meetings resumed virtually in November.
Sponsor and organize at least one annual event focused on youth.	Briana Mason	June 30, 2020	100%	Ongoing	Completed Adulting 101 series virtually and are continuing to provide Adulting 101 presentations.
Identify and implement approaches to increase capacity and visibility within local schools, including a school-based peer support program.	Tri-Leads	Ongoing	75%	Ongoing	While school events were postponed due to COVID-19, focus has now turned to supporting youth and their Behavioral Health Needs allowing for increased opportunity for collaboration with schools. Tri-leads will continue to identify opportunities for outreach to schools into 2021.
Utilize Facebook and other social media accounts to youth for active engagement.	Tri-Leads	Ongoing	100%	Ongoing	Facebook page is actively updated. Youth Advocacy and Empowerment group added Instagram. Additional focus has been placed on advertising through Instagram and Facebook for both the Regional Meetings and the Youth Advocacy and Empowerment Meetings.
Develop pipeline of youth leaders, supporting participation in Youth Run Organizations or Programs.	Tri-Leads	Ongoing	100%	Closed	Using Youth Advocacy and Empowerment group to develop leadership skills in youth. Started Youth Forums and Panel discussion at FYSPRT meetings. Developed relationships with Girls, Inc. and Healthy Transitions Project.
Focus Area 2: FYSPRT represents the experience of youth and families navigating and interacting within the systems of Clark, Skamania & Klickitat Counties to aid in system development.					
Goal: Make significant progress towards statewide target of at least 51% youth and family membership at regional meetings					
Secure meeting space for 2019-20 that is easily accessible for youth and family participation.	Sam Lewis/ Kirstin Peterson	June 30, 2020	100%	Closed	January and February meetings were held at the YWCA due to location, access, and availability. March's meeting was cancelled due to COVID-19. April through December's meetings held virtually via Zoom.
Increase reminders and visibility of monthly FYSPRT meetings and incentivize attendance.	Tri-Leads / Sam Lewis/ Kirstin Peterson	Ongoing	100%	Closed	Reminders sent via email by Michelle week prior to meeting. Youth receive gift cards mailed to them after the meeting. Increase in advertising through Social Media.
Create plan to develop a local FYSPRT in Skamania County.	Sam Lewis/ Kirstin Peterson	Ongoing	50%	Open	Reached out to school superintendent, attending local One Prevention Alliance (OPA), and will continue to focus on in 2020. OPA recently did not renew county contract, will reach out to other youth serving organizations in Skamania County. Organizations in rural counties have slowly transitioned to virtual meetings, this goal will remain open into 2021 as groups meeting virtually are identified.
Create plan to develop a local FYSPRT in Klickitat County.	Sam Lewis/ Kirstin Peterson	Ongoing	25%	Open	Klickitat joined SW WA region Jan 1, 2019. Reached out to White Salmon School District and Comprehensive Healthcare. Attended Youth Forum in September run by Drug Free Communities. Organizations in rural counties have slowly transitioned to virtual meetings, this goal will remain open into 2021 as groups meeting virtually are identified.
Focus Area 3: Build FYSPRT as a platform to use for awareness, outreach, education and a forum to present topics that are impactful to the youth and family within the community.					
Goals: 1) Convene monthly FYSPRT Meetings attaining a satisfaction rating of at least 3 out of 5; 2) Host annual event with target of 100+ attendees					

Host monthly FYSVRT meetings, with a target of one meeting per quarter to include a guest speaker presenting on a member-driven topic with an annual published agenda.	Tri-Leads / Sam Lewis	June 30, 2020	100%	Closed	Meetings hosted in July, Aug, Sept, Oct, Nov, Dec, Jan, Feb, April, May, and June. March meeting was cancelled due to COVID-19. April- December meetings were held virtually. Guest speakers have been present at all meetings.
Plan and facilitate at least one annual event that aids in awareness, outreach, and education in support of the mission of FYSVRT.	Tri-Leads / Sam Lewis	Open	0%	Closed	For Hope Out Loud 3, FYSVRT will partner with CRMHS for event in 2020. Event was delayed due to COVID-19 and as current projections do not see inperson meetings till later in the year this may be postponed until 2022 or held virtually.
Respond to statewide FYSVRT requests for regional input on needs or other requests.	Michelle Karnath	Ongoing	100%	Closed	Have responded to all requests to date.
Focus Area 4: Increase visibility of SW WA FYSVRT through networking and outreach.					
Goal: Relevant community system partners and community members are engaged in FYSVRT per statewide guidelines.					
Review and refresh SW WA FYSVRT Outreach Plan developed in 2016, with a focus on un- or under-represented groups.	Tri-Leads	Ongoing	50%	Ongoing	Outreach Plan continues to be developed as needs and community partners change.
Distribute FYSVRT brochures within community, including Spanish-speaking.	Sam Lewis/ Kirstin Peterson	Ongoing	0%	Ongoing	Due to transition of conviener and lack of inperson meetings in order to distribute to few brochures were distributed. As they are now out of date more will be order in 2021 once state wide format is distributed.
Identify and participate in community resource events (minimum 1/quarter)	Tri-Leads / Sam Lewis/ Kirstin Peterson	Ongoing	75%	Closed	Participated in Art at the Park event, Peace and Justice Fair, Trauma Informed Training, Resiliency Fair, and school based Friday Resource Fairs - "Future Friday", Ft. Vancouver School Fair, and WSU University Mental Health Resource Fair. Due to COVID-19, no events were scheduled in the 4th quarter.
Enhance relationships between FYSVRT and law enforcement agencies.	Michelle Karnath / Sam Lewis/ Kirstin Peterson	Ongoing	50%	Ongoing	Continue to invite County Sheriff to join meetings, due to social unrest and rioting LE was often unable to attend. Will continue on into 2021.
Focus Area 5: Maintain and improve FYSVRT operations according to regional needs and statewide manual.					
Goals: 1) Quarterly reports submitted on time with required information for state; 2) Guidelines in the state FYSVRT manual are met; 3) SW WA FYSVRT information is timely, accessible and accurate.					
Conduct annual needs assessment to update community priorities and refresh strategic plan.	Tri-Leads / Sam Lewis	December 31, 2020	100%	Completed	Utilized SWOT to update needs assessment. Will use SWOT again for 2020-2021 needs assessment.
Develop workplan with goals, action steps, individuals assigned and timeline against five priority focus areas.	Sam Lewis/ Kirstin Peterson	December 31, 2020	100%	Completed	Updated and reviewed with Tri-Leads. Will update for 2021 calendar year.
Create 5-year Strategic Plan for SW WA FYSVRT	Sam Lewis/ Kirstin Peterson	Ongoing	50%	Open	In progress.
Maintain and improve FYSVRT website with timely updates.	Kirstin Peterson/ Jennifer Brooks	Ongoing	100%	Closed	Updated after each meeting and as needed.
Participate in quarterly statewide FYSVRT meetings.	Tri-Leads / Sam Lewis/ Kirstin Peterson	Ongoing	100%	Closed	Participated in all Statewide FYSVRT meetings.
Develop policies and procedures according to the statewide manual for travel reimbursement and other identified member needs.	Leah Becknell / Sam Lewis/ Kirstin Peterson	June 30, 2020	100%	Closed	Procedure for travel/childcare financial assistance simplified to include use of gift cards as needed and notification of assistance on SWWA website