

Clark & Skamania FYSPRT Meeting Agenda

Date: March 21, 2016

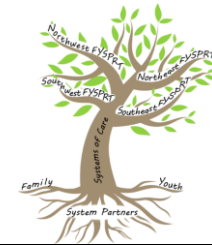
Time: 4:00 p.m. -6:00 p.m.

Location: Clark County Center for Community Health,
1601 E Fourth Plain Blvd., Bldg #17, C-210 B & C, Vancouver, WA 98661

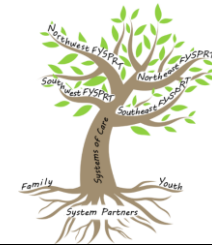
Attendees and Agency Representation: Melissa Herschbach, SWBH (SP); Yvonne Smokey (F); Janet Bentley-Jones, Tri-lead (SP); Tavia Langenbacker (Y); Kasey Kates, CSNW (SP); Michelle Karnath, Tri-lead (F); Charles Lamb, SWBH (SP); Betty Scott, Options (SP); Katherine Khalifa, Options (Y); Monica Kok, CSNW (SP); Patti Renfro, CCS (SP); Carol Roachat, Juvenile Court (SP); Peggy McCarthy, NAMI (SP); Daniel Smith, SWBH (SP)

Youth = (Y), System Partner= (SP), Family= (F)

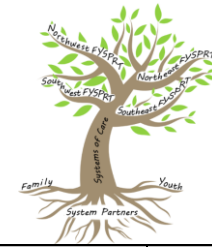
Agenda Item and Lead(s)		Discussion and Notes	Action Items	Who Assigned	By When
1.	Welcome and Introductions <ul style="list-style-type: none"> • Announcements • Sign-in Sheet • Review Minutes • Comfort Agreement Update 	<p>Michelle Karnath welcomed everyone and requested that everyone around the table introduce themselves and identify if they are a youth, family or system partner.</p> <p>Michelle asked that everyone remember to sign-in to the meeting and review the February Notes for edits or changes.</p> <p>Janet and Michelle shared some inspirational messages that they heard while they attended the NATCON Conference.</p> <p>Betty Scott reported that the Options Program</p>	<p>The FYSPRT approved the February Meeting Minutes.</p>	N/A	N/A



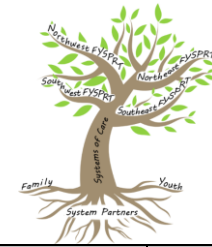
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	<p>has hired another case manager who will help with the 84 client case load.</p> <p>Patti R. announced that Katie, the WISE (Wraparound with Intensive Services) Screener is now following up with families who are awaiting WISE Services to help update them on their service request. The WISE Program has been experiencing a two week lag in getting families into services because Catholic Community Services (CCS) is balancing new families with their newly formed Child and Family Teams (CFTs)</p> <p>Melissa made a suggestion to add “share the floor” to the comfort agreement, as the evaluations of the last meetings reflected that some people didn’t feel that they had the opportunity to share their opinions. Some people shared that they felt some people dominated the conversation. Melissa suggested to the group to add “Share the Floor” since the Comfort Agreement is the guidelines that</p>	<p>“Share the Floor” will be added to the Comfort Agreement</p>	<p>Melissa</p>	<p>3/31/2016</p>



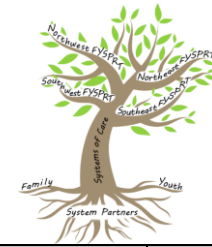
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	<p>everyone agrees to follow while the meeting is going. Everyone at the table agreed with the idea, and agreed to add it to the comfort agreement.</p>			
<p>2. Highlight Progress on Follow Up Items</p> <ul style="list-style-type: none"> • Voting Structure, Membership & Charter Building Activity 	<p>Melissa began discussion on how the FYSPRT wants to define a member, how long a membership term lasts, and how the FYSPRT will manage voting. The FYSPRT discussed and agreed to the following:</p> <p>In order to become a voting member, a person must attend 3 meetings.</p> <p>Membership term will be 2 years before a member will need to renew their membership status.</p> <p>Once a member, the FYSPRT will have the individual complete a form that documents that they are a member, explain the voting structure, and gathers their name, affiliation, and email for correspondence.</p> <p>The FYSPRT also determined that they would</p>	<p>Melissa will add the voting and membership guidelines to strategic plan.</p>	<p>Melissa</p>	<p>3/31/2016</p>



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	<p>like to have a Questionnaire available for everyone who attends the FYSPRT to complete. The questionnaire will ask about individuals' strengths, interests, passion, and experience</p> <p>Yvonne asked if members could get a membership card</p> <p>Voting structure was discussed among the group. Members wanted to ensure that youth's voice would be heard and equitable. It was determined that a 75% majority would be needed from the FYSPRT in order to make a decision for SW FYSPRT. IF consensus cannot be reached, the Tri-leads will need to come together and help the group reach a consensus through their leadership.</p> <p>Peggy asked about youth attendance at the FYSPRT meetings, and suggested that SW FYSPRT reach out to the schools and ask them to appoint a student to represent them at the FYSPRT – others from the FYSPRT talked about the barriers to getting youth at the table, and</p>	<p>Daniel will see what kind of membership cards will be feasible for the FYSPRT to do for membership status.</p>	<p>Daniel</p>	<p>3/31/2016</p>



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	<p>attributed it to not having a concrete infrastructure and a focus for the future. Youth want to be excited about the projects that they spend their time on and it is hard to illicit enthusiasm when the FYSPRT is still uncertain about the mission of the group.</p>			
<p>3. New Items and/or Presentations</p> <ul style="list-style-type: none"> • Break out into sub-committees • Digital Story Telling Group • Charter Building 	<p>Michelle explained that the plan for today's meeting was to meet regarding the infrastructure building and then break out in to the sub-committees. That way everyone can work on their projects while together, and begin taking steps towards completing the projects.</p> <p><u>Digital Story Telling Sub-Committee:</u></p> <ul style="list-style-type: none"> • Michelle Karnath • Tavia Langenbacker • Kasey Kates • Carol Rochat • Yvonne Smokey <p><u>Charter Building Sub-Committee:</u></p>	<p>Carol will send Daniel their Media Release Form that has been used in the past. It was determined that the sub-committee will need to complete this initial research before beginning any filming with youth and families. Sub-committee will also determine what format will be used for the project. Charlie suggested that the FYSPRT find out</p>	<p>Carol</p>	<p>3/31/2016</p>



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	<ul style="list-style-type: none"> • Janet Bentley-Jones • Betty Scott • Daniel Smith • Melissa Herschbach <p>Daniel shared some digital story telling projects from San Mateo County California and others that he had found focused on mental health and substance use disorder.</p>	<p>what kind of restrictions the SW FYSPRT website has on supporting videos, so we know if we will be able to post the project on the website or if another platform will be used (Youtube).</p> <p>The Charter subgroup will begin working on the Charter pieces for the FYSPRT.</p>		
<p>4. Next Steps – Who Assigned</p> <ul style="list-style-type: none"> • Local need, Regional need, State need • Items for SOC management and/or Regional Statewide FYSPRT • Agenda items for next meeting 	<p>Subcommittee items and discussion will be carried over to next meeting, as well as Charter Building.</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>
<p>5. Next FYSPRT Meetings:</p>	<p>Date: April 18th, 2016 Time: 4:00-6:00 p.m. Location: Clark County Center for Community Health</p>			



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	1601 E. Fourth Plain Blvd, Bldg #17, Room C-210 B & C, Vancouver, WA 98661			

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